



# CONCORD ASSOCIATES PTE LTD

Management Consultants for Occupational Safety & Health (Since 1982)

Approved Safety Audit Firm by Ministry of Manpower & Housing & Development Board  
Accredited by NEA to conduct Safety Audit for Handling of Hazardous Substances  
MOM Accredited Training Provider & MOM Approved Risk Consultants  
WSH Council Approved CultureSAFE Consultant Organisation  
HPB Approved Workplace Health Promotion Consultants  
WDA Approved Training Organisation



## Construction Safety Audit Scoring System (ConSASS) Internal Auditor Course

With effect from 1st February 2012, all construction worksites with contracts valued \$30 million or more are required to conduct ConSASS audit. ConSASS is an auditing tool administered jointly by Ministry of Manpower (MOM) and Workplace Safety and Health (WSH) Advisory Committee. Furthermore, companies wishing to participate in MOM annual WSH awards are audited similar to ConSASS audit checklist protocol. Internal Audit is one of the key elements required under the ConSASS. Internal Audits are beneficial in that it allows the organization to measure where and how it stands within ConSASS Requirements.

### FOR WHOM:

Project Directors, Project Managers, Engineers, WSHOs, WSH Co-ordinators and employees who are involved in MOM WSH Awards & who wish to understand ConSASS or to prepare their workplace for the audit

### COURSE OUTLINE:

#### 1. Introduction

- Short History on Safety Management System
- Conduct of Safety & Health Management System Audit in Singapore
- SS506: Part 1 & 2 ; Correspondence between SS506 & CP79
- Use of PDCA for Safety Management System Continual Improvement

#### 2. Overview on ConSASS System

- Legal Requirements
- Preparation of ConSASS Audit
- Basic Feature of ConSASS System
- ConSASS Structure
- ConSASS Audit Interview
- ConSASS Banding Scorecard / System

For further enquiries,  
please call: 6339-2205 / 6339-3114  
or email to:  
[training@concordassociates.com.sg](mailto:training@concordassociates.com.sg)

#### 3. Understanding ConSASS System

How to achieve a mature WSH Management System Profile in your workplace

### COURSE OBJECTIVE:

To equip participants with the principles, understanding and application of the Conduct of ConSASS, the banding system and how we can improve our Safety Management System using ConSASS.

### COURSE ATTENDANCE:

**100%** of physical attendance is required. **Latecomers** would not be entertained.

### COURSE CERTIFICATION:

Participants who have successfully completed the course will be awarded with Certificate of Participation issued by Concord Associates Pte Ltd. In addition, this course is awarded for 7 SDU points.

### ADMINISTRATIVE DETAILS:

- **Venue** : 18 Boon Lay Way, #08-109, 18@Tradehub 21, S(609966)
- **Language** : English
- **Time** : 09.00am to 5.00pm
- **Duration** : 7 hours
- **Fee with GST** : \$ 260



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## Construction Safety Audit Scoring System (ConSASS) Internal Auditor Course REGISTRATION FORM

**Tel: 6339 2205**

**Fax: 6339 1074**

<b>Course Venue</b>	<input checked="" type="checkbox"/> 18 Boon Lay Way, #08-109, 18@Tradehub 21, S(609966)	<b>Total Hours</b>	7 hours
<b>Course Language</b>	<input type="checkbox"/> English	<b>Course Time</b>	09:00 AM – 05:00 PM

**Preferable Course Date:** \_\_\_\_\_

COMPANY : \_\_\_\_\_ Date of Course Application: \_\_\_\_\_

ADDRESS : \_\_\_\_\_  
 \_\_\_\_\_ (POSTAL CODE) \_\_\_\_\_

CONTACT PERSON : \_\_\_\_\_

CONTACT NO : [Home/Office] \_\_\_\_\_ [Mobile] \_\_\_\_\_ [Fax] \_\_\_\_\_

EMAIL : \_\_\_\_\_ NATURE OF INDUSTRY: \_\_\_\_\_

### PARTICIPANT'S DETAILS

NAME : \_\_\_\_\_ DESIGNATION: \_\_\_\_\_

NRIC / WORK PERMIT / FIN (Number): \_\_\_\_\_ RESIDENTIAL STATUS: SP / PR / Non-PR

DOB (DD/MM/YYYY) : \_\_\_\_\_ SEX (M/F): \_\_\_\_\_ NATIONALITY: \_\_\_\_\_

CONTACT NO: [Home/Office] \_\_\_\_\_ [Mobile] \_\_\_\_\_



### REQUIRED DOCUMENT (To be attached during registration)

- **NRIC ; Work Permit or MOM In-Principle Approval (IPA) Letter.**

### DECLARATION

I hereby confirm that all the given information on this application is accurate.

The Company sponsors the above-mentioned participant and confirms all the given information on this application is accurate.

### PAYMENT METHODS

- Payments can be made either by **Cash** or **Cheque** only (Please **circle**). If payment by Cheque, kindly state the Cheque no. \_\_\_\_\_
- All cheque should be crossed & made payable to "**CONCORD ASSOCIATES PTE LTD**".
- Cheque can be mailed to '18 Boon Lay Way, #08-109, 18@Tradehub 21, S(609966)'.

COURSE FEATURE	PRICE
ConSASS Internal Auditor Course	\$260 (incl. of GST)

### CANCELLATION & WITHDRAWAL

**NO** withdrawal/postponement/cancellation/refund will be given once the above applicant is registered for this course.

### DISCLAIMER

Concord Associates Pte Ltd reserves the right to cancel or postpone any course at short notice; & at its absolute discretion without assigning any reason for such cancellation/postponements.

Concord Associates Pte Ltd reserves the right to **discard** all certificate(s)/ID card(s) that has/have not been collected for **more than 3 months** from the course date.